



अखिल भारतीय आयुर्विज्ञान संस्थान (एम्स) कल्याणी
All India Institute of Medical Sciences (AIIMS) Kalyani
(स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार के तत्वावधान में एक सांविधिकनिकाय)
(A Statutory Body under the Aegis of Ministry of Health and Family Welfare, GOI)
राष्ट्रीय राजमार्ग – 34, बसन्तपुर, सागूना, कल्याणी, ज़िला – नदिया, पश्चिम बंगाल – 741245
NH-34 Connector, Basantapur, Saguna, Kalyani, District Nadia, West Bengal 741245

No. 3132/ E-12028/1/22- (NON-FAC.CON)

Date: 01.02.2023

NOTIFICATION

Sub: - General Instructions for Computer Based Test (CBT) for engagement of various Group B post at AIIMS Kalyani on contractual basis-reg.

In inviting reference to the Institute's advertisement no. 209/E-12028/1/22- (NON-FAC.CON) dated 04.05.2022, General Instructions for candidates appearing for the Computer Based Test for the post of **Junior Engineer (Electrical), Store Keeper, Technical Assistant (ICU) and Technical Officer Ophthalmology (Refractionist)** on contractual basis at AIIMS, Kalyani scheduled to be held on **04.02.2023** at College of Nursing, AIIMS, Kalyani, Basantapur, Saguna, Kalyani, Nadia, West Bengal 741245, is being issued for taking necessary steps to appear before the CBT.

GENERAL INSTRUCTION FOR THE CANDIDATES

1. Candidates will have to carry the **two copies of admit card** along with an original photo ID proof and photocopy of photo ID proof.
2. In the examination hall, the admit card along with a photocopy of the candidates' photo identity (**bearing exactly the same name as it appears on the call letter**) such as PAN Card/Passport/Permanent Driving License/Voter's Card/Aadhaar Card should be submitted to the invigilator for verification.
3. The candidates' identity will be verified with respect to his/her details on the admit card, in Attendance List and requisite documents submitted. If, identity of the candidate is found doubtful, the candidate may not be allowed for the CBT.
4. Candidates shall have to staple the printout copy of their admit card and the photocopy of ID proof and the same must be submitted at the end of the exam by putting it in the designated drop box.
5. The candidate must reach the exam centre as per the reporting time specified in the notification of CBT and admit card sent to them by email and speed post.
6. If any candidate does not receive his/her through Email/Speed post, but his/her name is in the final eligibility list published in the institute website, he/she must follow the reporting time mentioned on this notification.
7. **It is informed that College of Nursing is situated approximately 1 km away from the main gate of AIIMS, Kalyani. Under no circumstance candidate will be allowed to enter College of Nursing Building, AIIMS, Kalyani after 08.30 AM. Therefore, candidate must make their own arrangement to reach the examination venue, i.e. College of Nursing Building, AIIMS, Kalyani at 08.00 AM.**
8. No TA and DA will be provided.
9. The CBT will begin after the completion of formalities viz. checking of attendance, obtaining a signature on the call letter, and photo capture, etc.
10. The candidate must sign in the respective space provided on the call letter in the presence of the invigilator.
11. Do not carry any banned items as mentioned in the admit card to the exam hall.
12. Candidates are allowed to appear only once for the examination. Candidate will be permitted to leave the exam centre only after necessary clearance from the Invigilator/authorized representative at the end of examination.
13. Any request for changing of centre/venue/date/session will not be entertained.

14. Candidates are advised to avoid wearing ornaments like Ring, Earrings, Nose-pin, Chain/Necklace, Pendants, Badge, brooch, etc.
15. A person with Benchmark Disability should contact the Test Centre Administrator of the test venue at least 30 minutes before the time of reporting for assistance in seating if needed.
16. Canvassing of any kind will be a disqualification.
17. Candidates must not share any of their personal belongings with others.
18. The candidates should maintain a safe social distance from one another.
19. Candidates should stand in the row as per the instructions provided at the venue.

20. Candidate's Registration

- a. Registration of candidates will be done through photo capture.
- b. The photograph will be taken while the candidate is standing.
- c. A seat number will be given to the candidate.

21. Rough Sheet, ID Proof Management and Call Letter

- a. Rough sheets will be kept at the desk.
- b. No additional sheets will be provided.
- c. Candidates need to drop the admit card, rough sheets, and ID proof copy in the boxes provided at the exit while leaving the exam hall.

22. **Post Examination:** On the completion of a exam, the candidates should move out in an orderly manner without crowding.

23. The candidature of all the candidates shortlisted for CBT is purely provisional subject to verification and fulfillment of the eligibility criteria with regards to age, essential qualification, experience and reservation etc. and if they are found in-eligible at any stage, their candidature will be cancelled. Any candidate found not eligible despite being invited for the CBT can be refused for appearing in the CBT or further process at any stage of the recruitment.

24. Candidates are requested to adhere to the COVID Management Guidelines issued by both Central and State Government.

25. This communication should not be construed as binding on the AIIMS, Kalyani to make appointments.

26. Merely calling for CBT does not entitle any candidate to be selected for the post.

27. Please visit the Institute's website regularly for any last-minute changes and other details about this recruitment.

28. The candidates, who are permanent/contractual or in any capacity in Government/Semi or Quasi Government/PSUs/Autonomous Bodies or otherwise and not forwarded their application through proper channel, are required to bring "No Objection Certificate" from their Parent Organization/Organization at the time of interview, failing which their candidature will be cancelled. Candidates, who are working as contractual employee in Government/Semi-Government/ PSUs/ Autonomous Bodies or any Institution funded by Government, also have to produce NOC mandatorily.

29. The final provisionally eligible list as notified is purely tentative and may vary (both inclusion/exclusion) subsequently after detailed examination/verification. The decision of the Competent Authority in this regard will be final.

By order of Executive Director

Sd/-

(Siddhartha Nandy)
Administrative Officer
AIIMS, Kalyani

प्रतिलिपि / Copy to :

1. P.S to Executive Director, AIIMS, Kalyani for kind information of Executive Director.
2. I/c Institute website - for publishing on website.
3. Concern file.