

Prospectus

**for
Admission to**

**Diploma in Dental Hygiene
&
Diploma in Dental Mechanics**

January-2025 Session



**All India Institute of Medical Sciences
(AIIMS) Kalyani
West Bengal – 741245**

www.aiimskalyani.edu.in

The Department of Dentistry, AIIMS, Kalyani invites applications for the following courses

- 1. Diploma in Dental Hygiene**
- 2. Diploma in Dental Mechanics**

Duration: 2 years (Regular- Full time)

Admission: January & July (Bi-annual)

No. of Seats: 02 / Each course

Distribution of seats:

Out of the total 04 (Four) seats for each course, distribution of seats will be as per constitutional reservations of the Government of India. This is as follows:

Course	No. of Seats	Category
Diploma in Dental Hygiene	02	02 (UR)
Diploma in Dental Mechanics	02	01 (SC) & 01 (OBC)

Fees details:

Fees particulars	Amount to be paid	Time of payment	Remark
Application fees for entrance examination	Rs. 500/- Rs. 250/- (For SC/ST)	During submission of application	Not refundable
Course fees	Rs. 2000/-	During admission	Not refundable
Caution deposit	Rs. 5000/-	During admission	Refundable on completion / quitting of the course
Final Examination fees	Rs. 500/-	During Final examination of course	Not refundable

(Note: In case a candidate applies for both courses, the application fees must be submitted separately. If applications are submitted for both the courses with single fees, AIIMS Kalyani has the right to cancel any one of the two applications)

Eligibility: Any Indian Citizen who has completed 10+2 standard with Science subjects i.e. Biology, Physics, Chemistry and English are eligible to apply for the course. **Biology subject is must for eligibility.**

Age limit: Minimum **17 years** to maximum **30 years**. (The age should be determined as per entry in the Matriculation or its equivalent certificate).

Age relaxation will be considered under following criteria:

- i. 5 years for 'Physically Challenged' candidates.
- ii. 5 years relaxation for SC/ST category.
- iii. 3 years relaxation for OBC category.

Mode of Payment of Application Fees:

The application fee should be deposited in the following Account & the payment receipt must be sent along with the hard copy of application form.

Title Name	AIIMS Kalyani Internal Resources Account
Account Number	41277688529
Name of the Bank	State Bank of India
Branch	AIIMS Kalyani (Code-63963)
IFSC Code	SBIN0063963
MICR	700002838

How to submit application form:

General Guidelines:

1. The aspiring applicants satisfying the eligibility criteria in all respects can submit their application with required documents by post/courier/registered/speed post) to the following address:

**The Dean (Examinations)
Examination Section
All India Institute of Medical Sciences Kalyani,
NH-34 Connector,
Basantapur, Saguna,
Kalyani, District Nadia
West Bengal – 741245**

The application envelope must have the following line mentioned at the top:

“The Course applied for”

2. Candidates must ensure that their hard copy of application & self-attested copies of other relevant documents as mentioned below must reach in the Institute within 10 days from the closing date of application.
3. Candidates must fill in the application form as per the Annexure-I.
4. The signed hard copies of application along with all below-mentioned certificates/documents should be sent through Speed Post/Courier etc. within stipulated period, failing which candidature of the applicant will not be considered.
5. Applicants must paste his/ her passport size photograph with the cross sign without covering the face.
6. The scanned copy of both the application and the payment receipt also to be sent to **faculty_exam_section@aiimskalyani.edu.in**

Please note:

In following situations the application will be considered invalid:

- If only online application submitted but hard copy not received within the last date.
- In no case, applications shall be entertained after the last date is over.
- Incomplete application forms, application forms not bearing the signature of the applicant
- Application forms without passport photograph or with photocopied photograph shall not be considered.
- Application forms without required certificates / documents.

- The Institution takes no responsibility for any delay or loss of application form or correspondence in postal /courier transit.
- Any type of canvassing related to any applicant during examination and counselling.

Important Tentative Dates: (Dates will be displayed in Institutional Website periodically)

Sr. no	Dates	January session
A.	Advertisement to be published in website	1 st September
B.	Submission of Application form & examination fees closure	31 st October
C.	Publication of eligibility list	15 th November
D.	Conducting entrance examination in collaboration with IT section (date to be fixed each time)	1 st week of December
E.	Publication of result in website (date to be fixed each time)	2 nd week of December
F.	Submission of course fees & admission (date to be fixed each time)	3 rd & 4 th week of December

Examination Centre: All India Institute of Medical Sciences Kalyani, West Bengal

Details of entrance examination:

Duration: 02 hours

Pattern of Questions: Multiple Choice Questions (MCQs)

Medium of Entrance Examination: English

Total Marks: 100 Marks (Each question carrying '1' mark) and without Negative Marking.

Distribution of numbers:

Sl. No.	Subject	Questions
1	Biology	40
2	Physics	20
3	Chemistry	20
4	English	10
5	General Knowledge	10

SELECTION PROCEDURE

Admissions shall be made strictly in **order of merit** which will be based on weighted marks i.e. 50% of total marks in the entrance examination.

In case more than one candidates have equal marks in the entrance examination, then the selection will be based on:

- The minimum wrong answers attempted
- Senior in age shall be given preference.

Decision of the competent authority is final regarding the selection.

List of documents (Photocopies of Original Certificates) to be submitted along with the application form:

- i. 10th Standard passing certificate.
- ii. 12th Standard / Higher secondary passing certificate.
- iii. Caste certificate issued by the appropriate authority (for OBC and EWS candidate the certificate must be within validity period of one year).
- iv. Character Certificate issued by the Head of the Institution last attended.
- v. The copy of Aadhaar Card.

Please ensure that the photograph fixed on the application form is recent and not taken more than 6 months prior to the date of application.

RULES OF ADMISSION:

1. The Diploma in Dental Hygienist and Dental Mechanics Courses are full time courses with two years duration, prescribed and controlled by the Dental Council of India. These courses are conducted at the All India Institute of Medical Sciences, Kalyani. These courses and examinations are conducted in English language.
2. Admission to these courses is open only to Indian Nationals.
3. No stipend and accommodation will be provided by the institution to any candidate.
4. The candidate applying for these courses must have passed 12th standard / Higher Secondary/ equivalent examination with Biology, Physics, Chemistry & English subjects, from any recognized institution of India.
5. Selection of the candidates will be done strictly on the basis of merit.
6. The candidates belonging to the following backward class categories i.e., SC, ST, OBC, will be required to submit the Xerox copy of caste validity certificate at the time of submission of documents which will be physically verified at the time of admission process, failing which the category claimed, will not be granted and the candidate will be treated as an general candidate.
7. The counselling will be done as per merit list on scheduled date.
8. Medical check-up will be done at AIIMS Kalyani before joining of the candidates and the medically unfit individuals will not be allowed to join the course.
9. All certificates in original must be produced at the time of admission. If any disparity found in the original documents admission will be cancelled. Similarly any request for extension in period for submission of the same will not be entertained.
10. The selected candidates will have to give an undertaking in writing to abide by the discipline rules and regulations of the Institution.

11. Details of tentative Merit List as well as date of Interview will be displayed on AIIMS Kalyani website i.e. www.aiimskalyani.edu.in
12. All the candidates are instructed to visit the AIIMS Kalyani website on regular basis for any communications and further information. No individual communication will be made.
13. The selected candidate must join the Institution, on or before the date prescribed by the competent authority, failing which his/ her admission stands cancelled.
14. The student while studying in these courses, if found indulging in anti- National activities, unlawful activities or ragging in any form, contrary to the provisions of relevant Acts and Law enforced by Government, will be liable to be expelled from the Institution.

Application No:.....

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
KALYANI, WEST BENGAL -741245

APPLICATION FORM

For admission to: (Please put ✓ mark)

- 1. Diploma in Dental Hygienist
- 2. Diploma in Dental Mechanics

Affix
photograph here
duly signed by a
Gazetted Officer
/ Principal of the
recognized
Institution

Note: Please fill the application in CAPITAL / BLOCK LETTERS with only BLACK ink

- 1. Full name of the Candidate (As per the matriculation Certificate)

- 2. Father's / Guardian's Name: _____

- 3. Mother's Name: _____

- 4. Date of Birth: _____

- 5. Age as on last date of application submission: _____ years & _____ months.

- 6. Gender: Male Female Others

- 7. Marital Status: Married Single

- 8. Nationality: _____ Mother language: _____

- 9. Category: UR SC ST OBC EWS

- 10. Address for Correspondence:

11. Permanent address:

Phone number: _____

E-mail ID: _____

12. Details of the 10th / 12th Science or equivalent Examination:

Name of the Examination Passed	Year & Month of Passing	Name of the School / College / institution/ University/ Board	Subjects taken in Examination	Total Marks Obtained	Percentage of Marks	Division	Remarks
10 th Std.							
Higher Secondary / 12 th Std.							

13. List of Photo copies of Original Certificates to be submitted along with the application (Please mention **Yes / No**)

- i. 10th Standard Marksheet and Passing certificate. (Yes / No)
- ii. 12th Standard Marksheet and attempt certificate. (Yes / No)
- iii. Caste certificate issued by the State / Central Govt. (Yes / No)
- iv. Character Certificate issued by the Head of Institution last attended. (Yes / No)
- v. Aadhaar Card. (Yes / No)

14. Declaration of the Candidate:

I hereby declare that the application form has been filled in my own hand writing and that the information given by me in the above application form is correct. I further declare that I have read the rules and regulations as given in the prospectus and I shall abide by the rules and regulation of the Institution and also by the orders given by the competent authority with regard to my conduct, discipline and studies.

Date: _____

Place: _____

Signature of the Candidate