



**AIIMS Kalyani**

**Prospectus for PG Courses [MD, MS, MDS]**

**January 2025 Session**

**Academic Section**

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**ALL INDIA INSTITUTE OF MEDICAL SCIENCES,  
KALYANI**

**[www.aiimskalyani.edu.in](http://www.aiimskalyani.edu.in)**

# INTRODUCTION

## 1.1 AIIMS, Kalyani

An Act of Parliament established the All India Institute of Medical Sciences (AIIMS), Kalyani as an autonomous institution of national importance and defined its objectives and functions. By virtue of this Act, the Institute awards its own medical degrees and other academic distinctions. The degrees awarded by the Institute under the All India Institute of Medical Sciences Act are recognized medical qualifications for the purpose of the Indian Medical Council Act and notwithstanding anything contained therein, are deemed to be included in the first schedule of that Act, entitling the holders to the same privileges as those attached to the equivalent awards from the recognized Universities of India.

## AIMS & OBJECTIVES

### 2.1 AIIMS, Kalyani

In the field of postgraduate education, the most important function of the Institute is to provide opportunities for training teachers for medical colleges in the country in an atmosphere of research and enquiry. Postgraduate students would be exposed to newer methods of teaching and given opportunities to actively participate in teaching exercises. The other important objectives of the Institute are to bring together in one place educational facilities of the highest order for the training of personnel in all the important branches of health activity and to attain self-sufficiency in postgraduate medical education. The educational principles and practices being adopted are those which are best suited to the needs of the Nation.

### 1. MD / MS/ MDS

The candidates joining MD/MS/MDS degree courses shall be called Junior Residents in the Clinical Disciplines and Junior Demonstrators in Basic Clinical Disciplines.

### Number of Government sponsored seats

Sl. No.	Subject	Seat
1	MD Anatomy	1
2	MD Biochemistry	1
3	MD Community Medicine	1
4	MD Forensic Medicine & Toxicology	1
5	MD Physiology	1

## NUMBER OF OPEN SEATS AND RESERVATION

S.N.	Subject	Total	UR	OBC	SC	ST	EWS	PWBD
1	Anaesthesiology	2	0	0	1	1	0	1
2	Anatomy	1	1	0	0	0	0	0
3	Biochemistry	3	0	1	1	0	1	0
4	Community Medicine	5	3	2	0	0	0	0
5	Conservative Dentistry & Endodontics (MDS)	2	2	0	0	0	0	0
6	Dermatology & Venereology	1	0	0	1	0	0	0
7	Forensic Medicine & Toxicology	1	0	0	0	1	0	0
8	General Medicine	5	2	2	0	0	1	0
9	General Surgery	5	3	1	1	0	0	1
10	Microbiology	5	0	2	1	1	1	0
11	Obstetrics & Gynaecology	4	2	1	1	0	0	0
12	Ophthalmology	4	2	1	0	0	1	0
13	Orthodontics & Dentofacial Orthopaedics (MDS)	1	1	0	0	0	0	0
14	Orthopaedics	2	1	1	0	0	0	1
15	Otorhinolaryngology	3	1	0	1	1	0	0
16	Paediatrics	5	1	2	1	0	1	0
17	Pathology	6	3	1	1	1	0	0
18	Pharmacology	2	0	1	0	0	1	0
19	Physical Medicine & Rehabilitation	1	1	0	0	0	0	0
20	Physiology	1	0	1	0	0	0	0
21	Psychiatry	4	2	1	1	0	0	0
22	Radio diagnosis	3	3	0	0	0	0	0
23	Transfusion Medicine	1	0	0	0	1	0	0
	<b>TOTAL</b>	<b>67</b>	<b>28</b>	<b>17</b>	<b>10</b>	<b>6</b>	<b>6</b>	<b>3</b>

A candidate must possess MBBS degree for MD/MS and BDS degree for MDS courses of a University recognized by the Medical Council of India/Dental Council of India and must have completed the required period of 12 months compulsory rotating Internship/Practical training on or before 31st January, 2025 [As per DCI endorsement No.DE-130-2011/B-4978, dated 13.12.2011, candidature will be as per DCI Revised BDS Course (4th Amendment) Regulation- 2011 published in Gazette notification (Extraordinary) Part-III, Section-4, dated 9.12.2011]. Candidates who complete their internship after 31st January, 2025 are not eligible for Registration in this examination.

### **CRITERIA FOR PERSONS WITH BENCHMARK DISABILITY (PWBD):**

In accordance with the provisions of the Rights of Persons with Disabilities Act, 2016, 5% seats of the annual sanctioned intake capacity shall be filled up by candidates with

benchmark disabilities, based on the merit list of INI-CET for PG courses January/January session. For this purpose, the Specified Disability contained in the Schedule to the Rights of Persons with Disabilities Act, 2016 is annexed in APPENDIX-IV. The candidate must possess a valid document certifying his/her physical disability. The disability certificate should be certified by a duly constituted and authorized Medical Board of the State or Central Govt. Hospitals/Institutions. All PWBD candidates shall be evaluated by a Medical Board of the Institute to determine eligibility

## 2. CONTRACT

- a. Each Junior Resident will be on contract service for a period of three years.
- b. Original certificates of any candidate who opts for a confirmed seat will be retained in the Academic Section. The same will not be returned to the candidate before completion of the course unless he/she deposits a sum of **Rs.3,00,000/- (Rupees Three Lakh only) once seat has been confirmed** irrespective of the fact whether he/she joins the course or not. If any candidate who joins the **MD/MS/MDS courses**, leaves the said course **within six months of joining**, he/she shall be liable to pay a sum of **Rs.3,00,000/- (Rupees Three Lakh only)** and any candidate who joins the PG courses and leaves **after six months** of joining shall be liable to pay a sum of **Rs.5,00,000/- (Rupees Five Lakh only)** as compensation for losses incurred by the AIIMS due to such midstream departure. **The salary for the month in which his/her resignation from the PG seat becomes effective, shall also stand forfeited.**

## 3. OTHER TERMS & CONDITIONS

### A. EMOLUMENTS

**Junior Residents/Demonstrators (three years tenure period) will be paid a sum of Rs.15600 + Rs.5400 Grade Pay with the entry pay of Rs.56,100/- per month plus NPA and other allowances as admissible under the rules in the first year of the residency as per 7<sup>th</sup> CPC as applicable.**

### B. DUTIES AND RESPONSIBILITIES

**Duties and responsibilities of Junior Residents will be fixed by the Institute from time to time. They will be required to perform such work as may be needed in the legitimate interest of patient care in the hospital.**

### C. (i) LEAVE

**During the term of his/her employment, he/she will be entitled for leave as under:**

#### **First year 30 days leave**

The competent authority has decided that the JR (Acad.) will be entitled to the leave calculated on Pro-rata basis i.e. JR Acad. during the first year of their tenure they will be sanctioned leave for only that much number of days which they have already earned.

#### **Second year 36 days leave.**

#### **Third year 36 days leave.**

As per rule, leave cannot be carried forward and they are not entitled to any other leave except the above-mentioned leave. However, can be accumulated for the purpose of leave encashment on completion of tenure. Further, the residency period as well as exam of residents, who avail leave over & above their entitlement, will be extended.

### (i) Maternity Leave

The female Junior Residents (Academic) are entitled for maternity leaves as per Govt. of India rules during their courses with full pay. Their period of registration/training will be extended for the equivalent period. The Junior Residents (Academic) candidates will have to work for the extended period and the final examination of the candidate shall be held with next batch. Maternity leave period will be assessed in a manner similar EOL for the purpose of calculation of extension of tenure and postponement of exams. The period of registration and training will be extended for the number of days of Maternity Leave and the exam will be postponed by one session.

### D. (i) SUBMISSION OF PROTOCOL AND THESIS

The Junior Residents/Demonstrators registered for MD/MS/MDS course shall be required to get his/her plan of thesis protocol approved by his/her departmental faculty **within 4 months of enrolment** and submit it to Academic Section. **If a candidate fails to submit the thesis protocol within the prescribed period, his/her registration will stand cancelled.** The last date for submission of thesis for the students registered for MD/MS/MDS degree will be **30th June** for those appearing at the **December** examination and **30th November** for those appearing at the **May** examination.

#### Note: -

The Final examination will be held at a date fixed by the Examination Section. In order to appear for the final exam candidates must: -

1. Submit their dissertation as mentioned above (i & ii)
2. Complete the prescribed posting trainings, work schedules and assessments during the tenure.
3. Not have availed EOL more than 30 days during the entire tenure Maternity leave period will be assessed in a manner similar to EOL for the purpose of calculation of extension of tenure and postponement of exams.

### E. Research Methodology Course

MD/MS/MDS candidates shall be required to attend the Research Methodology Course within one year of their joining and must clear the exit examination of the courses to be eligible for appearing for the final MD/MS/MDS examination. Additional mandatory courses, as notified from time to time, may also be subject to the same conditions.

## 4. Certificate submitted at the time of admission

The candidates recommended for Counseling on the basis of results of the Entrance Examination/Written Test must submit attested copies of the following documents in the manner prescribed below at the time of joining:

The candidates appearing for allotment by personal appearance should bring the following documents in Original OR duly Attested / Self Attested photocopy (after due verification of original) of the documents: -

- i) Offer Letter
- ii) Allocation letter
- iii) Registration Slip
- iv) Admit Card issued by AIIMS.
- v) Mark Sheets of MBBS/BDS 1st, 2nd and 3rd Professional Examinations.
- vi) MBBS/BDS Degree Certificate.
- vii) Internship Completion Certificate/Certificate from the Head of Institution or College that the candidate will be completing the internship by **31<sup>st</sup> January 2025**.
- viii) Permanent/Provisional Registration Certificate issued by MCI or DCI/State Medical or Dental Council.
- ix) High School/Higher Secondary Certificate/Birth Certificate in proof of date of birth. (Matriculation)
- x) The Candidate should also bring the following certificate, if applicable:
- xi)

- a) SC/ST Certificate issued by the competent authority and should be in English or Hindi in language. Community should be clearly mentioned in the certificate.
- b) OBC/EWS Certificate issued by the competent authority for central Govt. jobs/for admission in Central Govt. College/Institute. The sub-caste should tally with the Central List of OBC/EWS. OBC/EWS Candidates should not belong to Creamy Layer. OBC/EWS certificate must be in the **Central Govt. Format** as prescribed in the prospectus.
- c) Physical Disability Certificate issued from a duly constituted and authorized Medical Board as mentioned in the prospectus.

Candidates must note that a certificate from any other person/authority will not be accepted and no further correspondence in this regard shall be entertained. The name, designation and the seal of the officer should be legible in the certificate.

If a candidate fails to submit attested copies of the requisite documents as above, his/her candidature will be cancelled, and he/she will not be allowed to participate in subsequent stages of selection/admission process.

#### Submission of Caste Certificate by SC/ST/OBC/EWS Candidates

Note: -

1. SC/ST/OBC/EWS certificate should be issued in the prescribed format from the concerned authority along-with other requisite documents.
  2. Caste certificate should be in English or Hindi Language
- A. District Magistrate, Additional District Magistrate, Collector, Deputy Commissioner, Additional Deputy Commissioner, Deputy Collector, 1st Class Stipendiary Magistrate, City Magistrate, Sub-Divisional Magistrate, Taluka Magistrate, Executive Magistrate, Extra Assistant Commissioner.
  - B. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
  - C. Revenue Officer not below the rank of Tehsildar.
  - D. Sub-Divisional Officer of the area where the candidate and his or her family normally resides.
  - E. Administrator/Secretary to Administrator/Development Officer (Lakshadweep Island) or as authorized in the Constitution.

The candidate will be required to submit an undertaking to the effect of his/her caste. The detection of any discrepancy in the caste certificate shall entail cancellation of registration. This is as per the provisions made by Ministry of Personnel, Public Grievances and Pensions vide their order No. 36033/4/97-Estt. (RES) dated 25.7.2003 and No. 36011/3/2005-Estt. (RES) dated 9.9.2005 respectively.

#### Submission of Caste certificate by OBC/EWS candidates:

- a. **Candidates applying under OBC/EWS category must possess valid OBC(NCL)/EWS certificate issued by competent authority.**
- b. The certificate must mention that caste as mentioned in OBC/EWS Certificate is listed in Central OBC/EWS list vide gazette notification no..... Dated.....
- c. The certificate must be valid for admission in Central Government Institutions.
- d. The certificate must mention that the candidate does not belong to Creamy Layer.

Candidates who fail to submit the OBC/EWS category certificate with above details or submit OBC/EWS certificate valid for state only will not be allotted seat in the OBC/EWS category by the counseling committee. Such candidate can be considered as Unreserved candidate strictly in order of their merit, for the same round or future round.

**Candidates must note that a certificate from any other person/authority will not be accepted and no further correspondence in this regard shall be entertained. The name, designation and the seal of the officer should be legible in the certificate.**

## 5. General Information

- a) If a candidate is at any stage found to have provided false information/certificate or is found to have withheld or concealed some information in his/her application form, he/she will be debarred from admission, his/her residency will be terminated with immediate effect.
- b) If ineligibility is detected at any stage, candidature/admission of the candidate will be cancelled without any notice.
- c) The decision of the Director of the Institute shall be final in the matter of selection of candidates for admission to various courses and no appeal will be entertained in this regard.
- d) Selected candidates must join the course on the date stipulated in the letter of selection, failing which the selection/admission shall stand cancelled/withdrawn.
- e) The selected candidates will have to submit the original Permanent Registration Certificate at the time of joining.
- f) The selection of **Junior Residents** will be subject to medical fitness. No selected candidate will be permitted to pay fee/join the course unless declared medically fit by the Medical Board appointed by the Institute. The decision of the Medical Board shall be final.

Each candidate selected for admission shall have to pay the fee/dues within the prescribed period failing which his/her admission shall be cancelled.

- g) Private practice in any form during the course is prohibited. The period of training is strictly full time and continuous.
- h) The rules are subject to change in accordance with the decision of the Institute to be taken from time to time.
- i) **Any dispute in regard to any matter referred to herein shall be subject to the jurisdiction of High Court of Kolkata only.**

## 6. FEES (AIIMS, Kalyani)

Each candidate selected for admission will have to pay the following Course Duration Fees and dues:

		DURATION
<b>1. Registration Fee</b>	: Rs.25/-	
<b>2. Tuition Fee</b>		
i. MD/MS/MDS	: Rs.702/-	3 Years
<b>3. Laboratory Fee</b>		
i. MD/MS/MDS	: Rs.120/-	3 Years
<b>4. Pot Money</b>		
i. MD/MS/MDS	: Rs.720/-	3 Years
<b>5. Hostel Rent</b>	NIL	NIL
<b>6. Electricity</b>		
i. MD/MS/MDS	: Rs.240/-	3 Years
<b>7. Gymkhana Fee</b>		
i. MD/MS/MDS	: Rs.120/-	3 Years
	:	
	:	
<b>8. Caution Money</b>		
	(to be deposited by every student for the recovery of breakages or loss of Institute's equipment).	
<b>9. Hostel Security</b>	: Rs.1000/- (Refundable)	
<b>TOTAL (excluding caution money)</b>	: <b>Rs. 2,927.00 / -</b>	

**(All Fees and dues payable at the time of admission)**

**Note: 1.** The Hostel Security deposit (refundable) i.e. Rs.1000/-

**Note: 2.** Fees and other charges including hostel rent once paid shall not be refunded in any case and no correspondence will be entertained in this connection. However, the caution money will be refunded to those candidates who do not join the course. The caution money must be

claimed within one year after completion of the course failing which it will be forfeited. All payment must be made in Demand Draft from any National Bank in favor of "AIIMS Kalyani Internal Resources Account" payable at Kalyani.

## 7. HOSTEL ACCOMMODATION

The unmarried **Junior Residents** will be provided partially furnished accommodation **subject to availability**. Those married and living with family will be provided, **subject to availability**, partially furnished married hostel accommodation on recovery of rent as per rules of A.I.I.M.S.

### CODE OF CONDUCT FOR STUDENTS AT AIIMS, KALYANI

#### (i) Maintenance of Discipline among students of the AIIMS:

1. All powers relating to discipline and disciplinary action are vested with the Director, AIIMS.
2. The Director, AIIMS may delegate all such powers, as he/she deems proper to the Dean and to such other persons as he/she may specify on his behalf.
3. Without prejudice to the generality of power to enforce discipline under the Rules. The following shall amount to acts of gross indiscipline:
  - a) Physical assault or threat to use physical force against any member of the teaching or nonteaching staff of any Department/Centre of AIIMS or any other persons within the premises/ Campus of AIIMS.
  - b) Carrying or use or threat of use of any weapon.
  - c) Violation of the status, dignity and honor of students belonging to the Scheduled Castes, Scheduled Tribes and Other Backward Castes.
  - d) Any practice, whether verbal or otherwise, derogatory to women.
  - e) Any attempt at bribing or corruption in any manner.
  - f) Willful destruction of institutional property.
  - g) Creating ill-will or intolerance on religious or communal grounds.
  - h) Causing disruption in any manner of the functioning of the AIIMS, Kalyani.
  - i) **Regarding ragging the directive of Supreme Court will be followed strictly. It is as under:**  
**"As per direction of the Hon'ble Supreme Court of India, the Government has banned ragging completely in any form inside and outside of the campus and the Institute authorities are determined not to allow any form of the ragging. Whoever directly or indirectly commits, participates in abets or instigates ragging within or outside any educational Institution, shall be suspended, expelled or rusticated from the Institution and shall also be liable to fine which may extend to Rs.10,000/-. The punishment may also include cancellation of admission suspension from attending the classes, withholding/withdrawing fellowship/ scholarship and other financial benefits, withholding or cancelling the result. The decision shall be taken by the Head of the Institution."**
4. Without prejudice to the generality of his/her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate. The Director, may in exercise of his/her powers order or direct that any student or students.
  - a) Be expelled;
  - b) Be, for a stated period: be not for a stated period, admitted to a course or courses of study in AIIMS.
  - c) Be fined with a sum of rupees that may be specified;
  - d) Be debarred from taking any examination(s) for one or more semesters.
  - e) Withhold the result of the student(s) concerned in the Examination(s) in which he/she or they have appeared be cancelled.
  - f) Be prohibited for appearing or completing any examination for any unfair means like copying taking notes, mobiles or any other electronic gadgets inside the examination



halls.

5. At the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Director and several authorities of the AIIMS who may be vested with the authority to exercise discipline under the Acts, the Statutes, the Rules and the rules that have been framed there under by competent authorities of AIIMS.

## 8. Prohibition of and Punishment for Ragging:

1. Ragging in any form is strictly prohibited, within the premises of College/Department of Institution and any part of AIIMS and also outside the AIIMS Campus.
2. Any individual or collective act or practice or ragging constitute gross indiscipline shall be dealt with under this Rules.
3. Ragging for the purposes of this rules, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are, in any way, considered junior or inferior by other students and includes individual or collective acts or practice which:
  - a) Involve physical assault or threat or use of physical force;
  - b) Violate the status, dignity and honor of women students;
  - c) Violate the status; dignity and honor of students belonging to the Scheduled Castes, Scheduled Tribes and Other Backward Castes.
  - d) Expose students to ridicule and contempt and affect their self-esteem;
  - e) Entail verbal abuse and aggression, indecent gesture and obscene behavior.
4. The Director, Dean, Hostel Superintendent and Faculty of AIIMS shall take immediate action on any information of the occurrence of ragging.
5. Notwithstanding anything in Clause (4) above, the Dean or any other Faculty member/or authority may also *Suo moto* enquire into any incident of ragging and make a report to the Director of the identity of those who are found involved and the nature of the incident.
6. The Dean may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.
7. On the receipt of a report under clause (5) or (6) or a determination by the relevant authority disclosing the occurrence or ragging incidents described in the Clause 3(a), (b) and (c) the Director shall direct or order rustication of a student or students for a specific number of semesters.
8. The Director may in other cases of ragging order or direct that any student or students be expelled or be not, for a stated period, admitted to a course of study at AIIMS, departmental examination for one or more semesters or that the result of the student or students concerned in the examination(s) in which they appeared be cancelled.
9. In case where students who have obtained degree(s) of AIIMS are found guilty under this Rules, appropriate action will be taken for withdrawal of degrees conferred by the AIIMS.
10. For the purpose of this Rules, abetment to ragging will also amount to ragging.

### (iii) Anti-Sexual Harassment Monitoring Committee:

A statutory committee, comprising of members from the teaching and non-teaching staff as well as students looks into matters related to sexual harassment of students and staff in the college. Any person aggrieved in this matter may fearlessly approach the committee for a fair and concerned hearing and redressal.

### (iv) Unauthorized absence of students:

Unauthorized absence of students will be informed to the Students and also Parents or Local Guardians. At least 3 reminders will be issued with a gap of 10 days by the Academic Section to these students. Thereafter the action of cancellation of the registration of the concerned will be decided by the Dean/ Director, AIIMS.

## APPENDIX-I

### 11. Criteria for persons with Benchmark Disability [PwBD]

A SCHEDULE is annexed regarding, "SPECIFIED DISABILITY" clause (zc) of section 2, that states as under,

#### 1. Physical disability

- A. Locomotor disability (a person's inability to execute distinctive activities associated with movement of self and objects resulting from affliction of musculoskeletal or nervous system or both), including—
- (a) "leprosy cured person" means a person who has been cured of leprosy but is suffering from—
    - (i) loss of sensation in hands or feet as well as loss of sensation and paresis in the eye and eye-lid but with no manifest deformity;
    - (ii) manifest deformity and paresis but having sufficient mobility in their hands and feet to enable them to engage in normal economic activity;
    - (iii) extreme physical deformity as well as advanced age which prevents him/her from undertaking any gainful occupation, and the expression "leprosy cured" shall construed accordingly;
  - (b) "cerebral palsy" means a Group of non-progressive neurological condition affecting body movements and muscle coordination, caused by damage to one or more specific areas of the brain, usually occurring before, during or shortly after birth;
  - (c) "dwarfism" means a medical or genetic condition resulting in an adult height of 4 feet 10 inches (147 centimetres) or less;
  - (d) "muscular dystrophy" means a group of hereditary genetic muscle disease that weakens the muscles that move the human body and persons with multiple dystrophy have incorrect and missing information in their genes, which prevents them from making the proteins they need for healthy muscles. It is characterized by progressive skeletal muscle weakness, defects in muscle proteins, and the death of muscle cells and tissue;
  - (e) "acid attack victims" means a person disfigured due to violent assaults by throwing of acid or similar corrosive substance.
- B. Visual impairment—
- (a) "blindness" means a condition where a person has any of the following conditions, after best correction—
    - (i) total absence of sight; or
    - (ii) visual acuity less than 3/60 or less than 10/200 (Snellen) in the better eye with best possible correction; or 92
    - (iii) limitation of the field of vision subtending an angle of less than 10 degrees.
  - (b) "low-vision" means a condition where a person has any of the following conditions, namely: —
    - (i) visual acuity not exceeding 6/18 or less than 20/60 upto 3/60 or upto 10/200 (Snellen) in the better eye with best possible corrections; or
    - (ii) limitation of the field of vision subtending an angle of less than 40 degrees up to 10 degrees.
- C. Hearing impairment -
- (a) "deaf" means persons having 70 DB hearing loss in speech frequencies in both ears;
  - (b) "hard of hearing" means person having 60 DB to 70 DB hearing loss in speech frequencies in both ears;
- D. "Speech and language disability" means a permanent disability arising out of conditions such as laryngectomy or aphasia affecting one or more components of speech and language due to organic or neurological causes.

2. Intellectual disability, a condition characterized by significant limitation both in intellectual functioning (reasoning, learning, problem solving) and in adaptive behavior which covers a range of every day, social and practical skills, including—

- (a) "specific learning disabilities" means a heterogeneous group of conditions wherein there is a deficit in processing language, spoken or written, that may manifest itself as a difficulty to comprehend, speak, read, write, spell, or to do mathematical calculations and includes such conditions as perceptual disabilities, dyslexia, dysgraphia, dyscalculia, dyspraxia and developmental aphasia;
- (b) "autism spectrum disorder" means a neuro-developmental condition typically appearing in the first three years of life that significantly affects a person's ability to communicate, understand relationships and relate to others, and is frequently associated with unusual or stereotypical rituals or behaviors.

3. Mental behavior,— "mental illness" means a substantial disorder of thinking, mood, perception, orientation or memory that grossly impairs judgment, behavior, capacity to recognize reality or ability to meet the ordinary demands of life, but does not include retardation which is a condition of arrested or incomplete development of mind of a person, specially characterized by sub normality of intelligence.

4. Disability caused due to—

- (a) chronic neurological conditions, such as—
  - (i) "multiple sclerosis" means an inflammatory, nervous system disease in which the myelin sheaths around the axons of nerve cells of the brain and spinal cord are damaged, leading to demyelination and affecting the ability of nerve cells in the brain and spinal cord to communicate with each other;
  - (ii) "parkinson's disease" means a progressive disease of the nervous system marked by tremor, muscular rigidity, and slow, imprecise movement, chiefly affecting middle-aged and elderly people associated with degeneration of the basal ganglia of the brain and a deficiency of the neurotransmitter dopamine.
- (b) Blood disorder—
  - (i) "haemophilia" means an inheritable disease, usually affecting only male but transmitted by women to their male children, characterized by loss or impairment of the normal clotting ability of blood so that a minor wound may result in fatal bleeding;
  - (ii) "thalassemia" means a group of inherited disorders characterized by reduced or absent amounts of haemoglobin.
  - (iii) "sickle cell disease" means a hemolytic disorder characterized by chronic anemia, painful events, and various complications due to associated tissue and organ damage; "hemolytic" refers to the destruction of the cell membrane of red blood cells resulting in the release of hemoglobin.

5. Multiple Disabilities (more than one of the above specified disabilities) including deaf blindness which means a condition in which a person may have combination of hearing and visual impairments causing severe communication, developmental, and educational problems.

6. Any other category as may be notified by the Central Government.

**Note: Any amendment to the Schedule to the RPWD Act, 2016, shall consequently stand amended in the above schedule.**

**The selection shall be subjected to medical fitness by Medical Board.**

## Appendix B: Proforma for Certificate for Other Backward Class (OBC)

### **PROFORMA FOR OTHER BACKWARD CLASS (OBC) CERTIFICATE**

(Certificate to be Produced by other Backward Classes applying for Admission to Central Educational Institutions (CEIs), Under The Government of India)

This is to certify that Shri /Smt./Kum. \_\_\_\_\_ of  
Son/Daughter \_\_\_\_\_ of Shri/Smt. \_\_\_\_\_ of  
Village/Town \_\_\_\_\_ District/Division \_\_\_\_\_ in the \_\_\_\_\_ State  
belongs to the \_\_\_\_\_ Community which is recognized as a backward class under:

- (i) Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary part I Section I No. 186 dated 13/09/93.
- (ii) Resolution No. 12011/9/94-BCC dated 19/10/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary part I Section I No. 163 dated 20/10/94.
- (iii) Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary part I Section I dated 25/05/95.
- (iv) Resolution No. 12011/96/94-BCC dated 09/03/96.
- (v) Resolution No. 12011/44/94-BCC dated 06/12/96 published in the Gazette of India Extraordinary part I Section I No. 210 dated 11/12/96.
- (vi) Resolution No. 12011/13/97-BCC dated 03/12/97.
- (vii) Resolution No. 12011/99/94-BCC dated 11/12/97.
- (viii) Resolution No. 12011/68/98-BCC dated 27/10/99.
- (ix) Resolution No. 12011/88/99-BCC dated 06/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
- (x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
- (xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section 1 No. 210 dated 21/09/2000.
- (xii) Resolution No. 12015/09/2000-BCC dated 06/09/2001.
- (xiii) Resolution No. 12011/01/2001-BCC dated 19/06/2003.
- (xiv) Resolution No. 12011/04/2002-BCC dated 13/01/2004.
- (xv) Resolution No.12011/09/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.

Shri/Smt./Kum. \_\_\_\_\_ and/or his family ordinarily  
reside(s) in the \_\_\_\_\_ District/Division  
of  
\_\_\_\_\_ State.

This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Scheduled to the Government of India. Department of Personnel & Training O.M. No. 36012/22/93-Estt. (SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt. (Res.) dated 09/03/2004 or the latest notification of the Government of India.

Dated:

District Magistrate/Competent Authority Seal

#### **NOTE:**

- a) The Term Ordinarily used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- b) The authorities competent to issue Caste Certificates are indicated below:
  - i) District Magistrate/Additional Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1<sup>st</sup>Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner (not below the rank of 1<sup>st</sup> Class Stipendiary Magistrate.)
  - ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
  - iii) Revenue Officer not below the rank of Tehsildar.
  - iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.

## Appendix C: Format for SC/ST

### FORM OF SC/ST CERTIFICATE PRESCRIBED

Form of certificate as prescribed in M.H.A., O.M., No. 42/21/49-N.G.S. dated the 28.1.1952, as revised in Dept. of Per-& A.R. letter No. 36012/6/76-Est. (S.CT), dated the 29.10.1977, to be produced by candidate belonging to a Scheduled Caste or a Scheduled Tribe in support of his/her claim.

#### CASTE CERTIFICATE

This is to certify that Shri/Smt./Kum.\*.....  
son/daughter\*of.....of village/town\*.....in  
district/Division\*.....of the State/Union Territory\* ..... belongs to  
the .....Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe\* under:

- The Constitution (Scheduled Caste) Order, 1950
- The Constitution (Scheduled Tribe) Order, 1950
- The Constitution (Scheduled Caste) (Union Territories) Order, 1951
- The Constitution (Scheduled Tribe) (Union Territories) Order, 1951

% 1. (as amended by the Scheduled Caste and Scheduled Tribes Lists (Modification) Order, 1956, the Bombay Re-Organization Act, 1960, the Punjab Re-Organization Act, 1966, the State of Himachal Pradesh Act, 1970 the North Eastern Areas (Re-organization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders, (Amendment) Act, 1976). The Constitution (Jammu and Kashmir) Scheduled Caste Order, 1956.

- The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959.
- The Constitution (Dadra and Nagar Haveli) Scheduled Caste Order, 1962.
- The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962.
- The Constitution (Pondicherry) Scheduled Caste Order, 1964
- The Constitution (Uttar Pradesh) (Scheduled Tribes) Order, 1967
- The Constitution (Goa, Daman & Diu) Scheduled Caste Order, 1968.
- The Constitution (Goa, Daman & Diu) Scheduled Tribes Order, 1968.
- The Constitution (Nagaland) Scheduled Tribes Order, 1970.
- The Constitution (Sikkim) Scheduled Caste Order, 1978.
- The Constitution (Sikkim) Scheduled Tribes Order, 1978.

% 2. Applicable in the case of Scheduled Caste/Schedule Tribe persons who have migrated from one State/ Union Territory Administration:

This certificate is issued on the basis of the Scheduled Caste/Scheduled Tribe certificate issued to Shri / Smt\*.....father/mother of Shri/Smt/Kum\*.....of village/town\*..... in District/Division\* of the State/Union Territory\* ..... who belongs to the.....caste/tribe which is recognized as a Scheduled Caste/Scheduled Tribe\* in the State/Union Territory\* ..... issued by the (name of prescribed authority) vide their No.....date..... % 3. Shri\*/Smt.\*/Kum\* ..... and/or his/her\* family ordinary reside(s) in village/town\* ..... of the State/Union Territory of.....

Signature.....

Place ..... State/Union Territory

\*\*Designation.....

Date .....

(With seal of Office)

- Please delete the words which are not applicable.
- Please quote specific Presidential Order.
- % Delete the paragraph which is not applicable.
- \*\* Should be signed by the Authorities empowered to issue Scheduled Caste/Scheduled Tribe certificates as specified above.

**PROFORMA FOR ECONOMICALLY WEAKER SECTIONS (EWS) CERTIFICATE**

Annexure-I

Government of .....  
(Name & Address of the authority issuing the certificate)

**INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS**

Certificate No. \_\_\_\_\_

Date: \_\_\_\_\_

**VALID FOR THE YEAR** \_\_\_\_\_

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter/wife of \_\_\_\_\_ permanent resident of \_\_\_\_\_, Village/Street \_\_\_\_\_ Post Office \_\_\_\_\_ District \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ Pin Code \_\_\_\_\_ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/her 'family\*\*' is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year \_\_\_\_\_. His/her family does not own or possess any of the following assets\*\*\* :

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

Signature with seal of Office \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Recent Passport size  
attested photograph of  
the applicant

\*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

\*\*Note 2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

\*\*\*Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

*G. Srinivasan*

**Contact Information**

All communication with the Academic Section, AIIMS, Kalyani in relation to INI-CET July 2023 must be done through email to [academics@aiimskalyani.edu.in](mailto:academics@aiimskalyani.edu.in) .

**Dean (Academic)**

**Academic Section**

**All India Institute of Medical Sciences Kalyani**

**NH - 34 Connector,  
Basantapur, Saguna  
West Bengal - 741245**

**[www.aiimskalyani.edu.in](http://www.aiimskalyani.edu.in)**

**अखिल भारतीय आयुर्विज्ञान संस्थान (एम्स), कल्याणी**  
**All India Institute of Medical Sciences (AIIMS), Kalyani**  
**(A statutory body under the aegis of Ministry H&FW, Govt. of India)**  
 राष्ट्रीय राजमार्ग नंबर-34 कनेक्टर, बसंतपुर, सगुना, कल्याणी, पश्चिम बंगाल, 741245

**National Highway -34 Connector, Basantapur, Saguna, Kalyani, West Bengal 741245**

**MD/ MS/ MDS Admission Checklist**

The following documents is in respect of Miss./Mr. \_\_\_\_\_

Candidate ID: \_\_\_\_\_, Roll Number : \_\_\_\_\_, INICET Rank : \_\_\_\_\_

Category: \_\_\_\_\_, submitted on: \_\_\_\_\_ at AIIMS, Kalyani.

Sl.No	Certificate /Demand Draft (V)	Submitted in Original/ Photocopy	Remarks (Mention the serial no of certificate)
1	Offer letter		
2	Allocation Letter		
3	Registration Slip		
4	Admit card issued by AIIMS		
5	Marks Sheets of MBBS/ BDS 1st, 2nd and 3rd Professional Part I & II Examinations		
6	Internship Completion Certificate/ Certificate from the Head of the Institution that the candidate will be completing the internship as per INICET guidelines.		
7	Caste Certificate	OBC NCL /EWS certificate in Central Government format valid as per INICET regulations	
		SC/ ST certificate in English/ Hindi clearly mentioning the Community	
8	Permanent/ Provisional Registration Certificate from MCI/DCI/ State Medical/ Dental Council		
9	Birth Certificate/ 10th / 12th Certificate		
10	Physical Disability Certificate from authorized medical board		

Demand draft details				
11	Bank Name	DD No.	Date of Issue	Valid up to

Candidate Name /Signature

AIIMS Authority Name /Signature



**अखिल भारतीय आयुर्विज्ञान संस्थान (एम्स) कल्याणी**  
**All India Institute of Medical Sciences (AIIMS), Kalyani**  
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राष्ट्रीय राजमार्ग नंबर 34 कनेक्टर, वसंतपुर, सगुना, कल्याणी, पश्चिम बंगाल, 741245

**National Highway -34 Connector, Basantapur, Saguna, Kalyani, West Bengal 741245**

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**AFFIDAVIT BY THE STUDENT**

(On Rs 10/- NON JUDICIAL STAMP PAPER)

I, \_\_\_\_\_

S/o, D/o of Mr./ Mrs,

Resident of,

Do hereby solemnly affirm and declare as under:

1. That I am a citizen of India.
2. That I have completed 17 years of age on \_\_\_\_\_/ will be completing 17 years of age on \_\_\_\_\_.
3. That I am joining as a student of \_\_\_\_\_ course at All India Institute of Medical Sciences (AIIMS) Kalyani.
4. That I have gone through the contents and fully understood the AIIMS, Regulation/Directives for Ragging and Anti-Ragging Measures in AIIMS Kalyani Office Order on curbing the menace of Ragging to be followed by all the students of AIIMS.
5. I hereby solemnly affirm that:
  - I will not indulge or involve myself in any untoward behavior or act that may come under the definition of ragging.
  - I will not participate in or abet or propagate ragging in any form.
  - I will not hurt anyone physically or psychologically or cause any other harm to any other student.
6. I have fully understood that if found indulging or guilty of any aspect of ragging within or outside AIIMS campus, I may be punished as per the provisions of the AIIMS Regulations/Directive mentioned above and / or as per the law in force and for which, I will be solely responsible and shall not claim any compensation.

Deponent Signature of Student

VERIFICATION: verified at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_.

That the above affidavit is true and correct.

Name:

Address & ContactNo:

Deponent Signature of Parent

**अखिल भारतीय आयुर्विज्ञान संस्थान (एम्स), कल्याणी**  
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राष्ट्रीय राजमार्ग नंबर 34 कनेक्टर, वसंतपुर, सगुना, कल्याणी, पश्चिम बंगाल, 741245

**National Highway -34 Connector, Basantapur, Saguna, Kalyani, West Bengal 741245**

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**AFFIDAVIT BY THE PARENT/GUARDIAN**

(On Rs 10/- non judicial stamp paper)

I, \_\_\_\_\_  
(full name of parent/ guardian) Father/Mother/Guardian of (Student Name) \_\_\_\_\_

Regd. No. \_\_\_\_\_ having been admitted to \_\_\_\_\_ have received a copy of the UGC Regulations on curbing the menace of ragging in higher educational institutions, 2009 ( hereafter called the Regulations) carefully read and fully understood the provisions contained in the said Regulations.

I have in particular perused clause 3 of the regulations and I am aware as to what constitutes ragging.

I have also in particular perused clause 7 and clause 9.1 of the regulations and I am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/ she is found guilty of / or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

I hereby solemnly affirm and undertake that:

My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the regulations.

My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the regulations.

I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of abetting or being part of a conspiracy to promote ragging and further affirm that in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this the \_\_\_\_\_ (day) of \_\_\_\_\_ month of \_\_\_\_\_ year.

Signature of Deponent

Name:

Address:

Telephone/ Mobile No.:

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (Place) \_\_\_\_\_ on this the \_\_\_\_\_ (day) of \_\_\_\_\_ (month) \_\_\_\_\_ 20\_\_\_\_.

Signature of Deponent

Solemnly affirmed and signed in my presence on this the \_\_\_\_\_ (day) of \_\_\_\_\_ (month) \_\_\_\_\_ 20\_\_\_\_.

OATH COMMISSIONER

**अखिल भारतीय आयुर्विज्ञान संस्थान (एम्स), कल्याणी**  
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**National Highway -34 Connector, Basantapur, Saguna, Kalyani, West Bengal 741245**

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DECLARATION BY THE OBC (NCL) CANDIDATE

I \_\_\_\_\_ Son/ Daughter of \_\_\_\_\_ Village/ Town/ City  
\_\_\_\_\_ District \_\_\_\_\_ State \_\_\_\_\_ hereby declare that I belong to  
the community which is recognized as a backward class by the Government of India for the purpose of reservation  
in service as per orders contained in the Department of Personnel and Training office memorandum number  
36012/2293.Estt.(SCT) dated 08.09.1993.

It is also declared that I do not belong to persona/ section (creamy layer) mentioned in column 3 of the schedule to  
the above referred office memorandum dated 08.09.1993.

Name: \_\_\_\_\_

Signature of the Candidate: \_\_\_\_\_

Address: \_\_\_\_\_

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**UNDERTAKING BY THE STUDENT**

I, \_\_\_\_\_ S/o, D/o  
of Mr./ Mrs. \_\_\_\_\_ have  
passed MBBS Entrance Examination held on \_\_\_\_\_ 20\_.

I certify that all my **Original Certificates** (i.e. MBBS/ BDS pass certificate & marksheets, 10<sup>th</sup> Pass Certificate /Age proof, 12<sup>th</sup> Pass Certificate, 12<sup>th</sup> Marks Sheet and Scheduled Caste/Scheduled Tribe (SC/ST)/Other Backward Class (OBC) Certificate are authentic. If any found false, then my candidature may be treated withdrawn/cancelled at any time during the course.

Name: \_\_\_\_\_

Signature of the candidate: \_\_\_\_\_

Address: \_\_\_\_\_

**Anti-ragging policy**

As per direction of the Hon'ble Supreme Court of India, the Government has banned ragging completely in any form inside and outside of the campus and the Institute authorities are determined not to allow any form of the ragging. Therefore, at the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Director and several authorities of the AIIMS who may be vested with the authority to exercise discipline under the Acts, the Statutes, the Rules and the rules that have been framed there under by competent authorities of AIIMS.

**Prohibition of and Punishment for Ragging:**

1. Ragging in any form is strictly prohibited, within the premises of College/Department of Institution and any part of AIIMS and also outside the AIIMS Campus.
2. Any individual or collective act or practice or ragging constitute gross indiscipline shall be dealt with under this Rules.
3. Ragging for the purposes of this rules, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are, in any way, considered junior or inferior by other students and includes individual or collective acts or practice which:
  - a. Involve physical assault or threat or use of physical force
  - b. Violate the status, dignity and honour of women students
  - c. Violate the status; dignity and honour of students belonging to the Scheduled Castes, Scheduled Tribes and Other Backward Castes
  - d. Expose students to ridicule and contempt and affect their self-esteem
  - e. Entail verbal abuse and aggression, indecent gesture and obscene behavior
4. The Director, Dean, Hostel Superintendent and Faculty of AIIMS shall take immediate action on any information of the occurrence of ragging.
5. Notwithstanding anything in Clause (4) above, the Dean or any other Faculty member/or authority may also suo moto enquire into any incident of ragging and make a report to the Director of the identity of those who have engaged and the nature of the incident.
6. The Dean may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.
7. On the receipt of a report under clause (5) or (6) or a determination by the relevant authority disclosing the occurrence or ragging incidents described in the Clause 3(a), (b) and (c) the Director shall direct or order rustication of a student or students for a specific number of semester.
8. The Director may in other cases of ragging order or direct that any student or students be expelled or be not, for a stated period, admitted to a course of study as AIIMS, departmental examination for one or more semesters or that the result of the student or students concerned in the examination(s) in which they appeared be cancelled.
9. For the purpose of this Rules, abetment to ragging will also amount to ragging.
10. In case of any discrepancy between these rules and Government of India Policy, the GOI policy will prevail.

By Authority  
Director/Dean AIIMS, Kalyani

**DISCIPLINARY RULES FOR THE STUDENTS IN THE HOSTELS**

The following rules shall apply to both MALE and FEMALE students residing in the hostels. Violation of any rule will make them liable to disciplinary action including expulsion from the hostels and also from institution.

1. Every student must remember that the hostel is the home of the student on the campus and therefore, he/she should behave himself/herself on the campus as well as outside in such a manner as to bring credit to him/her and to the institution.
2. A student once admitted in the hostel will continue to be a hostel inmate throughout the year unless otherwise debarred from the hostel on disciplinary grounds. In special circumstances, if the student wants to stay outside the hostel prior permission must be taken from the Dean's office. Unless they clear the dues, they shall not be allowed to take Professional Examinations. Further, he/she may be expelled from the halls of residence and/or messes.
3. The admission into hostel is valid up to commencement of academic programme.
4. Room furniture, electrical fittings etc., are required to be maintained by the students in good condition.
5. Residents shall occupy the rooms only after allotment is made by Hostel Superintendent. Change of room may be permitted in exceptional cases, provided it is deemed necessary/ justified by the Hostel Superintendent. Un-authorized occupation of any room or exchange of rooms shall be treated as serious violation of disciplinary rules of the hostels. Residents found guilty of such violation of the hostel rules shall be expelled from the hostels without any further enquiry.
6. No parent or guardian of a student is permitted to stay in the hostel.
7. Students shall not remain absent from their hostels during night between 8.30 PM to 7.00 AM without the prior permission of the Warden. In case of any emergency, they should take written permission from the Warden. The students are required to carry their identity cards with them when they move inside the campus.
8. Visitors are not permitted in the hostel after 7.30 PM. However, in special cases, prior permission of Hostel Superintendent must be obtained to stay beyond these hours.
9. Hostel Students shall not leave the headquarters without prior permission of the Warden. They shall have to apply for permission in writing in advance stating the reason for leaving and the address of destination. Hostel students who leave hostel without the application and prior permission from the concerned authorities shall be deemed to be missing and their parent/guardian or even the police authorities may be intimidated.
10. Any hostel student harbouring any un-authorized person(s) will be expelled from the hostel immediately.
11. The inmates of the hostel should not leave the hostel premises on holidays for the purpose of excursion or picnic without prior permission of the Hostel Superintendent. However, for any accident or fatality that may occur during picnic/ excursion, the responsibility does not lie with the Institute or Hostel Authorities.
12. No resident of the hostel is permitted to take any article/ utensils etc., outside the hostel/mess premises and even to his/her room.
13. No association of students on the basis of region, caste or creed is permitted.
14. No secret activities or meetings are permitted on the hostel premises. For holding any meeting in the hostel room or anywhere in the hostel area, prior written permission should be obtained from the Hostel Superintendent.
15. Residents shall refrain from any act, covert or overt that may destroy or disturb the peace and harmony among the residents and on the campus.
16. No hostel inmate shall take the law into his/her own hands. If any of the hostel inmates find that other students are indulging in any undesirable activity or causing inconvenience or physical injury to him/her or to the other hostel inmates, he/she should lodge a complaint in writing with the warden of concerned Hostel.
17. Keeping of lethal weapons like sticks, rods, chains etc., in the hostel rooms is strictly prohibited. 18. The hostel cannot be considered as the hiding place for miscreants. The police authorities may enter the campus and detain anyone depending upon the severity of the offence.
19. Ragging of any kind is an offence and the student found guilty will severely be punished as per

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**National Highway -34 Connector, Basantapur, Saguna, Kalyani, West Bengal 741245**

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G.O.I. rules. The students are advised not to indulge in such activities.

20. Students who have finished the course work but yet to pass some examination will not normally be given accommodation in the hostels. Similarly, students who have not been promoted to the next higher class and who are not for some reason attending classes during the given semester or academic year also will not be given accommodation in the hostels.

**The proper framing of rule is required in this regard and it will be decided by the Competent Authority.**

21. Hostel inmates who are found guilty of misconduct or guilty of infringement of any of the rules prescribed above shall be liable to fine, suspension, rustication or dismissal either from the hostels and/or from the Institute or both by the appropriate authority.

22. Accommodation in the hostel cannot be claimed as a matter of right. Students who disturb peace and violate the rules of the hostels on the campus will be expelled from the hostels.

23. The consumption or storage or supply of liquor or any sort of intoxicant is strictly prohibited and if found guilty, the offenders will be dealt with severely, including prosecution. Any kind of gambling is also prohibited.

24. Medical facilities are provided at the college dispensary for routine health problems.

25. In case a student falls sick, he/she should contact immediately to the Warden/ Hostel Superintendent.

26. Residents shall not get involved in arguments or otherwise interfere with the duties of the employees of the hostel. If there is any complaint or suggestion to be made, it shall be made to the warden / Hostel Superintendent.

27. A hostel student will be completely responsible for all his possessions including his/her Laptop/computer / Electronic gadgets, valuables items etc., the Institute / Hostel will not be responsible for any loss incurred.

28. No one should use the belongings of other students without their consent.

29. Boarders will be personally and collectively responsible for any loss/ damage to the properties and equipment and other fittings in the common halls. In case of damage to any buildings, furniture, apparatus or other property of the college, the loss caused to the institution shall be recovered directly from those identified persons. But, if persons who cause the damage are unknown, the cost of repairing it, as may be assessed by the hostel authorities, will be distributed equally among all the students of such groups as may be found responsible.

30. Students are advised not to keep valuables in the hostel rooms. They are advised to deposit extra cash in the bank or in the post office or at any other safe place under their own custody.

31. They should lock their rooms properly when they go out for their bath, mess, class etc., Each room mate must keep a key of the door lock of his/her room, particularly in the case of double/ triple seated rooms.

32. Each student shall use only one tube-light not exceeding 40 watts. Use of all un-authorized electrical appliances such as heaters etc., is strictly prohibited and these will be confiscated and the concerned student will be penalised. However, usage of computer and printer in the hostel room will be allowed with prior permission from the Warden/ Superintendent.

33. Fans and lights must be switched off when the students leave their rooms. Light must be switched off positively when they go to bed. In case, it is noticed that fans/ lights are on the locked room, a heavy penalty will be imposed for wasting the costly energy sources.

34. Every student residing in the hostel must dine in the hostel messes only. Individual / group cooking in rooms is forbidden. If found, they will be expelled from hostels or fined.

35. Playing music and videos etc., inside the rooms is strictly prohibited as it causes disturbances to the inmates. Any such complaint against boarders will be viewed very seriously and seizure of the gadgets will be made along with imposition of heavy fine.

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Every inmate of the hostel shall pay the mess bill and other charges before the stipulated date of every month, failing which fines will be imposed as per rules and regulations.

36. The room of any student in the hostel can be inspected at any time by the Warden or any authorised member of the Institute staff or district police officials. Inmates are advised to keep their ID Cards with them and show them on demand.

37. Block volunteers/ Mess volunteers will be selected on merit or as desired by Warden/ Hostel Superintendent from among the Block/ Mess Students to assist him/ her in the supervision of hostel block/ mess and in enforcing discipline. Every hostel inmate shall co-operate with him/her in the act of discharging his/ her duties.

38. Hostel inmates are requested to maintain their surroundings neat and clean.

39. Students should not break open or try to break open the occupied/ vacant rooms of the hostels.

Any damage done to the hostel properly will have to be borne by the concerned student if identified or by all the residents of the hostel.

40. Inmates should not use fire crackers on any occasion inside the hostel or within the premises of the hostel without prior permission from the Competent Authority.

41. Inmates are prohibited from writing slogans, or any writings obscene drawings on the hostel walls and rooms. Heavy penalties will be imposed on students/ group of students indulging in such writings. 43. All the hostellers are to note that electrical/ carpentry/ plumbing complaints should be given in writing to Warden In charge (Maintenance) or written in the complaint register available in the hostel office. In case the complaint is not attended to or there is any difficulty, the students can contact the Chief Warden.

44. Female visitors and girl students are not permitted to visit the Boys Hostel any time and in special circumstances, prior permission is required from the competent authority.

45. Pets are not allowed in the hostel premises.

46. There is a CCTV surveillance at the entrance of hostel.

**FOR WOMEN STUDENTS:**

- Male visitors (visitors mean parents/ Guardians) are not permitted any time into the Women's Hostel.
- In the case of the women's hostel, Lady visitors are not permitted after 7.30 PM.
- All Girl students must be present in their rooms before 7.30 PM. Girl students must take prior permission from the concerned Warden/ Chief warden for leaving the campus in case of urgent necessities only. They must enter their movements in the Register provided while going out and reporting in (after obtaining permission from the concerned Warden). Students leaving the hostel without prior permission will be viewed very seriously and will invite expulsion from the rooms and or from the Institute.
- Consent from the parents and local guardian may be taken.



## MEDICAL EXAMINATION REPORT

### CANDIDATE'S STATEMENT & DECLARATION

The candidate must make the statement required below prior to his medical examination and must sign the Declaration appended thereto.

1. State your name in full  
(In Block Letters): \_\_\_\_\_  
  
Father's Name : \_\_\_\_\_
2. State your Age & Birth Place : \_\_\_\_\_
3. (a) Have you ever had small-pox intermittent or any other fever, enlargement or suppuration of glands spitting of blood, asthma, heart disease, fainting attacks, Rheumatism, appendicitis ? : \_\_\_\_\_  
  
(b) Any other disease or accident requiring confinement to bed and medical or surgical treatment ? : \_\_\_\_\_
4. History of vaccination : \_\_\_\_\_
5. Have you or any of your near relations been afflicted with gout, asthma, fits, or Insanity? : \_\_\_\_\_
6. Have you suffered from a degree of deafness : \_\_\_\_\_
7. Have you suffered from any form of nervousness due to over work or any other cause :
8. Furnish the following particulars concerning your family (disease trend in family and premature death if any) : \_\_\_\_\_

Photograph



Above statements are true and I have not suppressed any information.\*

**Candidate's Signature**

Signed in my Presence Chairman of the Board

\*Note : -The candidate will be held responsible for the accuracy of above statements .

\*For female candidate – **Chest radiograph to be done only after Gynaecology clearance.**

**Report of the Medical Board on**

Name of the Candidate :-

1. i) Height (Without shoes)\_\_\_\_\_cm Weight\_\_\_\_\_kg

Chest circumference : After full inspiration\_\_\_\_\_cm full Expiration\_\_\_\_\_cm

ii) Respiratory system \_\_\_\_\_

iii) Circulatory system

(a) Heart : Any organic lesions : \_\_\_\_\_

Rate Standing \_\_\_\_\_

ECG (pl attach) –date -

Please mention abnormality if any

(b) Blood pressure\_\_\_\_\_pulse rate\_\_\_\_\_spO<sub>2</sub>\_\_\_\_\_in room air

iv) Nervous system : \_\_\_\_\_

v) Loco Motor system : \_\_\_\_\_

vi) Skin: (any obvious disease)

**Remarks**

**(Name & Signature Faculty of Medicine)**

2. **Eyes** : (a) Any disease : Yes(mention)/No \_\_\_\_\_

(b) Defect in colourvision : Normal/Abnormal (mention)

(c) Field of vision : Normal/Abnormal (mention)

(d) Visual acuity : \_\_\_\_\_

	<b>Acuity of vision</b>	<b>Without glass</b>	<b>With glass</b>
Near Vision	Right Eye		
	Left Eye		
Distant Vision	Right Eye		
	Left Eye		

**Remarks**

**(Name & Signature of Faculty Ophthalmology)**

3. Ears Inspection \_\_\_\_\_ Hearing \_\_\_\_\_ Right Ear : \_\_\_\_\_

Left Ear: \_\_\_\_\_

Glands : \_\_\_\_\_ Thyroid \_\_\_\_\_

General condition of teeth and oral cavity \_\_\_\_\_

**Remarks**

**(Signature of Faculty Otolaryngology)**

4. Abdomen : Tenderness \_\_\_\_\_ Hernia \_\_\_\_\_

(a) Palpable: Liver \_\_\_\_\_ Spleen \_\_\_\_\_ Kidneys \_\_\_\_\_

Any others \_\_\_\_\_

Genito Urinary System: Hydrocele \_\_\_\_\_ Varicocele \_\_\_\_\_

(b) Hemorrhoids \_\_\_\_\_ Fistula \_\_\_\_\_ Varicose Vein \_\_\_\_\_

(c) Lymphadenopathy (Palpable) \_\_\_\_\_

**Remarks**

**(Name & Signature of Faculty Surgery)**

5. Gynecologic history and examination( for female candidates):

Status: \_\_\_\_\_ Single/Married

Age at menarche: \_\_\_\_\_ yrs

History of Polycystic ovarian syndrome( PCOS): \_\_\_\_\_ yes/no

Last visit to gynaecologist and reason of visit: \_\_\_\_\_ yes/no

Last whole abdominal ultrasound done and indication : \_\_\_\_\_ yes/no

Past history of Tuberculosis/ intake of ATT: \_\_\_\_\_ yes/no

Past history of gynaecologic surgery/ intake of chemotherapy: \_\_\_\_\_ yes/no

Menstrual cycle:

Length: \_\_\_\_\_ Duration of flow: \_\_\_\_\_ Regularity: \_\_\_\_\_

Associated dysmenorrhoea: \_\_\_\_\_ Last menstrual period( LMP): \_\_\_\_\_

- Examination:
- 1) lymphadenopathy/ scars/ other deformities:
  - 2) Breasts and axilla for any evidence of Mass/ abnormal discharge:
  - 3) Abdomen examination

**Remarks**

**(Name & Signature of Faculty, OBST &Gyn)**

