



अखिलभारतीयआयुर्विज्ञानसंस्थान) एम्स (कल्याणी
All India Institute of Medical Sciences (AIIMS) Kalyani
(स्वास्थ्यएवंपरिवारकल्याणमंत्रालय, भारतसरकारकेतत्वावधानमेंएकसांविधिकनिकाय)
(A Statutory Body under the Aegis of Ministry of Health and Family Welfare, GOI)
राष्ट्रीयराजमार्ग - 34, बसन्तपुर, सागूना, कल्याणी, ज़िला - नदिया, पश्चिमबंगाल - 741245
NH-34 Connector, Basantapur, Saguna, Kalyani, District Nadia, West Bengal 741245

Ref. No. - ADMIN/RECT/N_F/1/2024-Admin/612

Date: 15/10/2025

NOTICE FOR SCHEDULE OF DOCUMENT VERIFICATION OF THE WAITLISTED CANDIDATES FOR AIIMS KALYANI THROUGH CRE-2024 FOR RECRUITMENT TO VARIOUS GROUP 'B' AND 'C' POSTS

1. This is in reference to the advertisement Notice No.171/2025, dated 07/01/2025 published by AIIMS Delhi for COMMON RECRUITMENT EXAMINATION (CRE)- 2024 for recruitment to various posts on Direct Recruitment basis at AIIMS Kalyani & Other Central Govt Institutes/bodies.
2. CBT for the above-mentioned posts was conducted on 26th, 27th and 28th February 2025 in various cities across the county.
3. Document verification of shortlisted candidates were held in the premises of AIIMS Kalyani on 15.07.2025, 16.07.2025 and 01.08.2025.
4. For filling up the remaining vacant posts by **waitlisted** candidates who have exercised the choice of AIIMS Kalyani for allotment and has not been allotted any institute for the respective post as per **notice no 315/2025 dated 16.09.2025** by AIIMS Delhi, candidates have been shortlisted category-wise and in the order of merit of CBT for respective posts.
5. The document verification and further process of appointment for all the candidates mentioned in the **Annexure-I** are notified to be mandatorily present in person at AIIMS Kalyani along with all original documents in support of their eligibility on the following schedule:

Date of Document Verification	Venue	Reporting Time
24.10.25 (Friday)	Welcome Hall, Ground Floor, Administrative Block, AIIMS Kalyani (W.B.)	09:00 A.M.

Sl. No.	Name of Posts	Vacant Posts
1	Junior Administrative Officer	2 (UR-1, OBC-1)
2	Optometrist	1 (ST)
3	Medical Social Service Grade -I	1 (UR)
4	Personal Assistant/PA to Principal(S)	1 (UR)
5	Junior Administrative Assistant	2 (OBC-1, SC-1)
6	Hospital Attendant Grade-III(Nursing Orderly)	2 (OBC-1, EWS-1)



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1. Please read the following instructions carefully as your document verification will be subject to fulfilment of the following: -

I. Candidates should bring the following documents in **original along with one set of self-attested photocopy** of each: -

- a) Printout of online application form.
- b) Proof of Rank Letter and Score card of skill test wherever applicable.
- c) Proof of choice of exercise for allotment.
- d) Certificates showing date of birth; [10th/High School Marksheet indicating date of birth is also accepted as proof of date of birth]
- e) Marksheet and certificate of 12th (Higher Secondary)
- f) **Marksheets** of all the years of Degree/Diploma **along with Degree/Diploma** Certificate in support their educational qualification;
- g) Valid certificate of registration (if, any)
- h) Valid Caste Certificate in the prescribed format if applied under SC/ST/OBC/EWS/category issued in the prescribed format and by the Competent Authority;
- i) Experience certificate, duly signed by the Competent Authority of the Organization/Institute/Hospital clearly mentioning the post, period of employment etc. Experience certificate without these details may not be accepted.

Note:

- (i) Only fulltime experience after obtaining essential educational qualification will be considered.
- (ii) Experience will be counted as on last date of submission of online application form.
- (iii) Those who are in employment under Central /State Government/Public Sector Undertaking/ Autonomous institute, must bring No Objection Certificate (NOC) from their employer;
- (iv) Any other relevant documents necessary for examining the eligibility.



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II. **Candidate must note that on scheduled date of document verification failure to attend the Document Verification or failure to bring all the above-mentioned documents in original will lead to cancellation of their candidature from the concerned post.** No representation in this regard will be entertained. Request for change in date of document verification will not be entertained.

III. Document Verification/Examination of Disability may be spilled over to the next day depending upon the number of candidates present on the scheduled day of Document Verification. Therefore, **candidates should be prepared to be available for Document Verification for next day also, if necessary.**

IV. Candidates must note that their candidature is purely PROVISIONAL and subject to fulfilling the eligibility criteria and other terms mentioned in the advertisement notice no. 171/2025 dated 07.01.2025 by AIIMS Delhi. During document verification, if candidate is not found eligible his/her candidature will be cancelled forthwith irrespective of merit position in the CBT. The concerned candidate shall be solely responsible for this (i.e. his/her disqualification).

V. All the certificates which are provided by the candidate may be sent for the police verification and previous employer (if any) and if the same is found fake/tempered/false, candidature of the candidate will be cancelled and necessary legal action may be initiated against such candidate.

VI. No TA/DA will be paid for appearing in the Document Verification.

VII. Candidates are advised to check their registered email ID (including spam folder) and visit website of AIIMS Kalyani (www.aiimskalyani.edu.in) regularly for any updates.

Important Notes:

1. This notice may be treated as call letter for Document Verification. **No separate call letter will be issued.**

2. All the Eligibility criteria and terms and conditions for deciding eligibility of the candidate will be as per the advertisement notice published by AIIMS Delhi for COMMON RECRUITMENT EXAMINATION (CRE)- 2024, vide Notice No. 171/2025, dated 07/01/2025.

3. **Educational qualification certificates/Category Certificates etc. must be submitted on the day of document verification, failing which candidature will be cancelled.** No additional time will be allowed for submission and no correspondence will be entertained in this regard.



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4. Those who are in employment with state/Central Govt/PSU, must submit a **“NO OBJECTION CERTIFICATE”** from the employer at the time of verification of documents. Failure to submit NOC on the day of document verification will lead to the cancellation of the candidature. Under special circumstances, submission of proof of acceptance of resignation by the current employer and proper relieving letter in original from respective employer may be considered at the time of joining as implied NOC at the discretion of competent authority of AIIMS, Kalyani.
5. **Candidates who did not exercise the choice of AIIMS Kalyani, and those who have been allotted to any institute for the respective post under CRE-2024, will not be eligible for the waiting list.**

ANNEXURE-I

Candidate ID	ROLL NO.	Name of the Candidate	Category	Overall Rank
JUNIOR ADMINISTRATIVE OFFICER (UR-1, OBC-1)				
4805835845	6202884	Pradip Kumar Ray	UR	40
8448065713	6163847	KUMAR DEOWRAT	OBC (own merit)	56
1467094200	6183137	Amit Dholey	OBC(own merit)	75
2020559350	6233158	Avinash Malhotra	UR	80
8014872971	6209980	Keshav Kumar	OBC	81
3064876709	6196851	Mondi Durga Prasad	OBC	84
HOSPITAL ATTENDANT GRADE-III(NURSING ORDERLY) (OBC-1, EWS-1)				
9667418738	6243185	ANKIT KUMAR	OBC	254
2939110549	6141027	Rakesh Kumar	OBC	259
8166856935	6248088	VIVEK VERMA	OBC	262
9718269902	6160896	Naresh Dubey	EWS	497
1966855997	6185928	PANKAJ PARASHAR	EWS	531
8789672566	6173582	Himanshu Singh Chandel	EWS	538
OPTOMETRIST (ST-1)				
6410797151	6181386	AMOS LYGDOH NONGBRI	ST	224
5286259336	6202355	Pushpendra Kumar Meena	ST	228
4312244169	6118412	RAMAVATH KUMAR	ST	231
MEDICAL SOCIAL SERVICE OFFICER GRADE I (UR-1)				
3339373966	6226786	RONITA ROY	UR	196
9298004763	6184724	VINOD KUMAR	UR	207
8941796069	6177416	Raman Jha	UR	260
JUNIOR ADMINISTRATIVE ASSISTANT (OBC-1, SC-1)				
1588744635	6209550	Ranveer Kumar	OBC	281



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Candidate ID	ROLL NO.	Name of the Candidate	Category	Overall Rank
2784225563	6127925	Ananthasayi J	OBC	283
6151717110	6192132	ANIKET VISHNU	OBC	284
3715822131	6251494	PAYEL BHOWMICK	SC	645
2165465581	6162535	Atul	SC	660
1367183129	6217189	Umesh Ram	SC	669
Personal Assistant/PA to Principal(S) (UR-1)				
6691111338	6212275	MUKUL DWIVEDI	UR	221
1481511803	6163785	Omkar Singh	OBC(own merit)	223
8201135245	6248646	RITIK GUPTA	UR	227

Sd/-
(Mayukh Ranjan Paul)
Administrative Officer
AIIMS, Kalyani

Copy forwarded to:

1. PS to ED, AIIMS, Kalyani.
2. PS to DDA, AIIMS, Kalyani.
3. FA, AIIMS, Guwahati/Kalyani.
4. Chairman-Medical Board, AIIMS, Kalyani.
5. Office Copy.